WEST ORANGE BOARD OF EDUCATION Public Board Meeting March 8, 2021 6:40 P.M. Public Session Virtual Minutes

I. ROLL CALL OF THE MEMBERS

Present: President Trigg-Scales, Mrs. Tunnicliffe, Mrs. Huerta, Mrs. Merklinger, Mr. Rothstein

- II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8 and February 25, 2021.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Board Goals

- → The Board of Education, in concert with the Administration, will review and evaluate district expenditures across all budget lines beginning in December, 2020 and will identify opportunities for efficiencies and financial savings in the budget preparation for the 2021-2022 school year.
- → The Board of Education will increase parent and community engagement by conducting two Town Hall meetings, one in the fall to identify the community's priorities for the 2021-22 budget preparation and one in the spring to gain input in the setting of the Board's goals for the 2021-2022 school year.
- → The Board of Education will assess the district's progress toward the goals of the 5-year strategic plan, and, including opportunities for input from the public, will review the plan's current relevancy and its implications on student achievement, policy, budget, community relations, and other areas of Board responsibility so as to enable the administration to develop action plans for implementation which align with the Board's review.
- → The Board of Education will complete the conversion of the Board's Policy Manual and accompanying By-Laws and Regulations to Strauss-Esmay and fully implement the ElanOnline search engine by June, 2021.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

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WHEREAS, the Board has determined that one (1) issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, March 8, 2021 at 6:42 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

- "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided
- "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for

VIII.		DENT/ BOARD R			
VII.		ISON REPORT			
	Yes Huerta	Yes Merklinger	Yes Rothstein	Yes Tunnicliffe	Yes Trigg-Scales
	MOTION: Mrs.			D: Mrs. Huerta	
VI.	CONSIDERATI (Att. #1)	ION OF THE CL	OSED AND PUI	BLIC MEETING MI	NUTES OF February 22, 2021
V.	PLEDGE OF A				
IV.		ON AT 7:30 P.M.			
137	subject(s) will be or governmental	e made public at a interest being prote	time when the pr	ablic's interest in discl	iscussion of the aforementioned osure is greater than any privacy
	Executive Session	on for the above sta	ted reasons only;	and	pard of Education will go into
	public meeting of	•	(select one) □ re	convene and immediat	ty (60) minutes after which the tely adjourn or ■ reconvene and
	imposition of a permit belonging	specific civil pena g to the responding lity." The nature o	lty upon the resp g party as a result	onding party or the su of an act of omission	hearing that may result in the uspension or loss of a license or for which the responding party as possible without undermining
	conditions of endrospective public body, unless in writing that supublic's interest Expressway Aut	mployment, evaluation officer or employers all individual enuch matter or matter and the employer hority, 124 N.J. 4	ation of the performed	formance, promotion ablic officer or employed intees whose rights count at a public meeting." I sunder South Jersey amployee(s) and nature	or disciplining of any specific ee employed or appointed by the ald be adversely affected request Subject to the balancing of the Publishing Co. v. New Jersey of the discussion, described as e: Employee Numbers
	confidentiality ai	e: Settlement Agre	eement Student #1	206081.	

IX.

X.

QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Timothy Beaumont	Redwood	Principal	Resignation	4/16/21
Lynne Steinberg	WOHS	Mathematics	Retirement 20 years	7/1/21
William Urbanski	WOHS	Physical Education / Health / Driver Ed	Retirement 34 years	7/1/21

b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Nora Aquino	Redwood	Clerical Aide	Resignation Reassignment	3/12/21
Michele Carroll	WOHS	Administrative Assistant	Retirement 33 years	7/1/21
John Diminich	WOHS	Custodian	Retirement 19 years	3/1/21

2. Rescissions

a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position / Reason	Effective Date
Luz Cubero	WOHS	Paraprofessional previously approved Leave of Absence	2/25/21
Nanci Silvestri	WOHS	Clerical Aide Assign Paraprofessional Coverage	2/24/21

3. Appointments

a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Danniel Barnes	Edison	English Language Arts Leave Replacement	Bishop-Melvin	BA	3	\$57,681 prorated	11.130.100.101.00.34.070	2/26/21 - 6/30/21
Michelle Mantione	Liberty	Math Interventionist	Lawrence	BA	3	\$57,681 prorated	11.230.100.101.00.05.135	3/9/21* - 6/30/21
Stephanie Suriano	WOHS	Acting Assistant Principal / Science Supervisor, K-12	Mancarella	MA+45	N/A	\$1,500 per month for additional responsibilities	11.000.221.102.00.00.000 11.000.240.103.00.03.050	3/9/21 - 4/30/21

^{*}pending Criminal History Record Check process

b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Nora Aquino	Transportation	Administrative Assistant	McCullough	Column III	2	\$47,209 prorated	11.000.270.160.00.70.000	3/15/21 - 6/30/21
Josefina Melgar	Transportation	Bus Monitor Part-time	McKie	N/A	N/A	\$20.72 per hour	11.000.270.107.00.70.000	2/23/21 - 6/23/21

c. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Guide	Step	Salary	Account Code	Effective Dates
Demond Cowins	WOHS	Family & Consumer Science Leave Replacement-Critelli	BA	10	\$54.72 per diem	11.140.100.101.00.33.050	3/2/21 - 3/26/21
Jason-Lamont Jackson	WOHS	Family & Consumer Science Leave Replacement-Critelli	MA+30	9	\$66.25 per diem	11.140.100.101.00.33.050	3/2/21 - 3/26/21
Monica Merino	WOHS	Family & Consumer Science Leave Replacement-Critelli	MA	14	\$66.50 per diem	11.140.100.101.00.33.050	3/2/21 - 3/26/21
Janelle Morales	WOHS	Family & Consumer Science Leave Replacement-Critelli	MA+30	7	\$65.25 per diem	11.140.100.101.00.33.050	3/2/21 - 3/26/21
Jill Thompson	WOHS	Family & Consumer Science Leave Replacement-Critelli	MA+30	11	\$67.83 per diem	11.140.100.101.00.33.05	3/2/21 - 3/26/21
Lisa Picini-Asman	Gregory	Physical Education / Health Vacancy-Kuczmarski	MA+30	17	\$109.15 per diem	11.120.100.101.00.31.120	2/16/21 - 4/4/21

d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Account Code	Effective Dates
Melissa Martino	Liberty	Yearbook Advisor	\$2,187 prorated	11.401.100.100.00.05.135	3/1/21 - 6/30/21
Kelly McSharry	Roosevelt	Yearbook Advisor	\$2,187 prorated	11.401.100.100.00.06.090	3/1/21 - 6/30/21

- e. Superintendent recommends approval to the Board of Education for the following negotiated WOHS Spring Sports Coaching assignment(s). Stipends / Rates of Pay may be adjusted upon ratification of collective bargaining agreement. (Att. #2)
- **f.** Superintendent recommends approval to the Board of Education for the following mentor assignments to be funded by the provisional teacher:

Mentor	Provisional Teacher	Location	Stipend	Account Code	Effective Dates
Arturo Rodriguez	Danniel Barnes	Edison	\$275	11.130.100.101.00.34.070	2/26/21 - 6/30/21

g. Superintendent recommends approval to the Board of Education of the following non-certificated staff professional development stipend(s):

Name	Location	Position	Professional Development Program	Stipend	Account Code	Effective Date
Lillian Colon	WOHS	Administrative Assistant	NJAEOP Professional Development Program, Option I	\$1,246	11.000.240.105.00.03.050	2/15/21
Lillian Colon	WOHS	Administrative Assistant	NJAEOP Professional Development Program, Option II	\$2,532	11.000.240.105.00.03.050	2/15/21
Lillian Colon	WOHS	Administrative Assistant	NJAEOP Professional Development Program, Option III	\$979	11.000.240.105.00.03.050	2/15/21

h. Superintendent recommends approval to the Board of Education for the following district vendor to provide audio-visual services for the district:

Name	Location	Rate of Pay	Effective Dates
Nicholas Von Hagel OOD	WOHS	\$30 per hour not to exceed 29 hours per week as assigned	3/9/21 - 6/30/21

4. Leaves of Absence:

a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Kimberly Covington Family	Edison Science	3/22/21 - 3/26/21	3/29/21 - 6/30/21	N/A	9/1/21
Cynthia Critelli Medical	WOHS Family & Consumer Science	1/15/21 - 3/26/21 amended	N/A	N/A	4/5/21 amended
Nicole Dalle-Molle Family	.7 Kelly / .3 BMELC School Psychologist	4/26/21 - 6/16/21 (20/21)	N/A 9/1/21 - 11/19/21 (21-22)	N/A	6/17/21 (20/21) 11/22/21 (21/22)
Gabrielle Esposito Family	BMELC Special Education	9/1/21 - 9/16/21	N/A	9/17/21 - 12/10/21	12/13/21
Toni Rodriguez Family	Kelly Kindergarten	5/17/21 - 6/30/21	N/A	9/1/21 - 11/5/21	11/8/21
Rosanna Santos Family	WOHS School Counselor	5/21/21 - 6/30/21	9/1/21 - 11/19/21	11/22/21 - 11/30/21	12/1/21

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Tara Martin Family	Redwood Paraprofessional	5/19/21 - 6/30/21	9/1/21 - 11/19/21	N/A	11/22/21
Roseann Pryzbysz Medical	Redwood Paraprofessional	N/A	1/21/21 - 3/19/21 amended	N/A	3/22/21 amended

5. Transfer(s):

a. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	Account Code	То	Position	Account Code	Effective Date
Samantha Palmer Involuntary	WOHS	Paraprofessional	11.214.100.106.00.03.050	Kelly	Paraprofessional	11.214.100.106.00.12.150	3/9/21
Roseann Pryzbysz Involuntary	Redwood	Paraprofessional	11.210.100.106.00.13.160	Mt. Pleasant	Paraprofessional	11.214.100.106.00.11.140	3/9/21

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MOTION: Mrs. Tunnicliffe SECOND: Mrs. Huerta VOTE: 5-0 (RC)

Yes	Yes	Yes	Yes	Yes
Huerta	Merklinger	Rothstein	Tunnicliffe	Trigg-Scales

B. CURRICULUM AND INSTRUCTION

- 1. Recommend approval of Applications for School Business requests. (Att. #3)
- 2. Recommend approval for student teaching for the 2020-2021 school year (Att. #4)
- **3.** Recommend approval of the Externship Agreement between West Orange School District and Fairleigh Dickinson University through its School of Psychology for the student teaching placement of Kristen Nazarro for the 2020-2021 school year.
- **4.** Recommend approval of the ELL Tutoring and Academic Support Program for Edison, Liberty and Roosevelt Middle Schools between March 2021 through June 2021 in the amount of \$6,456.42 funded by Title III Funds.

Curriculum and Instruction - Items 1 through 4

MOTION: Mrs. Huerta SECOND: Mr. Rothstein VOTE: 5-0 (RC)

Yes	Yes	Yes	Yes	Yes
Huerta	Merklinger	Rothstein	Tunnicliffe	Trigg-Scale

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2020-2021 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2002037	Pillar Elementary School	Tuition: \$29,039.00 71 days @ \$409.00/day	Unbudgeted

2. Recommend approval for the following tuition/extraordinary aide services adjustments as certified by the State of NJ Division of Administration and Finance:

School	Year	Certified Rate Less Adjustment	Tuition Paid	Tuition Adjustments
ECLC of New Jersey	2019-2020	\$121,776.00	\$119,100.00	\$2,676.00
Glenview Academy	2019-2020	\$401,740.00	\$379,395.20	\$22,344.80
Glenview Academy 1:1 Aide Services	2019-2020	\$223,418.00	\$217,300.00	\$6,118.00

b.) Business Office

1. Recommend approval of the 3/8/21 Bills List:

Payroll/Benefits	\$ 4,394,132.59
Transportation	\$ 592,710.15
Tuition (Spec. Ed./Charter)	\$ 320,897.67
Instruction	\$ 49,091.53
Facilities/Security	\$ 316,211.42
Capital Outlay	\$ 4,054.99
Grants	\$ 82,300.55
Food Service	\$ 5,179.67
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 150,340.61
	\$ 5,914,919.18

2. Recommend approval to void the following stale-dated checks from the indicated account:

School Account			
Check Number		Check Amount	
56077	(1)	\$200.00	

(1) Aid in Lieu

- 3. Recommend approval of settlement agreement between the parents of Student #1206081 and the West Orange Board of Education as stipulated in closed session.
- **4.** Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
Rotary Club of West Orange	WOHS	\$500
Nikhil Badlani Foundation, Inc.	WOHS	\$2,000

Finance - Special Services Items 1 and 2

MOTION: Mr. Rothstein SECOND: Mrs. Merklinger VOTE: 5-0 (RC)

Yes	Yes	<u>res</u>	Yes	<u> </u>
Huerta	Merklinger	Rothstein	Tunnicliffe	Trigg-Scales

M	IOTION: Mrs.	T 1:00				
	MOTION: Mrs. Tunnicliffe		SECON	SECOND: Mrs. Merklinger		
Ye	es	Yes	Yes	Yes	Yes	
Hu	uerta	Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	
XI. P	PETITIONS AN	ND HEARINGS (OF CITIZENS			
XII. R	REPORT FROM	M THE BOARD	PRESIDENT AN	D/OR BOARD MEMI	BERS	
XIII. N	EXT BOARD	MEETING to be	held at 7:30 p.m.	on March 18, 2021 vii	ctually.	
XIV. A	ADJOURNMEN	NT at 10:13 p.m.				
M	Mrs. Mrs.	Huerta	SECON	D: Mrs. Tunnicliffe	VOTE: <u>5-0 (VV)</u>	
				Respectfully sub	nitted	

Tonya Flowers, Board Secretary